

## Admission to Year 7

The number of girls to be admitted into Year 7 at age 11 each year is 56. All pupils who apply will undergo an entrance exam in the following subjects:

- English
- Mathematics
- Science
- Islamic studies (written and oral)

The School holds two entrance examinations, the first in February and the second in May/June each year. Pupils who sit the February entrance may re-sit the May/June entrance examinations.

If there is oversubscription of eligible applicants, places will be allocated according to the following criteria:

- 1) The school will give preference to applicants who have a sister already at AAGS at the time of entry.
- 2) The school will give preference to pupils who have gained the highest marks in their entrance examinations.
- 3) The school will give preference to applicants from Muslim primary schools.

## Procedure

Application forms are available on AAGS Open Days or on request to the School Office. The completed forms should be handed back to the School Office where a fee for the entrance examinations needs to be paid. It is the responsibility of the pupil's parents/guardians to ensure that the school has the relevant admission documentation before the deadline for applications has passed. The school recommends that completed application forms are hand delivered to the school or, if they are sent by post (including Recorded Delivery), the parents/guardians should ring, before the closing date, to check that the application form has arrived.

The Senior Administrator will maintain a formal waiting list of applicants. Unsuccessful applicants are automatically placed on this formal list. Parents/guardians are advised that as places become available in the School they will be offered only to applicants on the formal waiting list. Places will be offered to pupils on the waiting list as vacancies arise.

The waiting list will be ranked in descending order according to the published Admissions Criteria. All places are offered on the understanding that there is an acceptance by the parents and the girls, of the school rules, a copy of which is contained in the Prospectus conditions under which pupils are admitted. The school does not discriminate against pupils with disabilities, SEN and EAL.

## **Admission to other year groups**

Admission to other year groups depends on whether places are available. Parents/guardians can ring up the School Office to make enquiries and to request an application form. On receipt of the application form parent/guardians will also be asked to forward the relevant academic, behaviour, attendance and punctuality report to the School Office. The Headteacher and Deputy Head will examine the reports and make a decision on the pupil's suitability. Pupils who are chosen will then be asked to attend an interview with the Headteacher and/or Deputy Head.